



Indian Institute of Science

# Office of Laboratory Safety & Environmental Health

## **Domestic Tender for Collection and Disposal of Battery waste from IISC, Bangalore.**

**Tender No.: IISc/Purchase/ BW/2023/01**

Published date: 18<sup>th</sup> October 2023

This tender document can be downloaded from the website:

<https://www.iisc.ac.in/business-with-iisc/tenders>

Check the same website for updates/corrections.

### **Contact Details:**

The Chairman, Safety Committee,  
Office of Laboratory Safety & Environmental Health (OLSEH),  
New Chemical Science Building, Room No. EG-29,  
Indian Institute of Science,  
Bangalore - 560012  
Email: [krakshith@iisc.ac.in](mailto:krakshith@iisc.ac.in)

## 1 Introduction

1. Indian Institute of Science (IISc) invites bids for:
  - a. Collection and disposal of battery waste from IISc campus, Bangalore.
  - b. The tender is for the pick-up and disposal of battery waste for 3 years from November,2023. Battery waste must be picked up around 2 trips in a year.
2. In this tender document, IISc means Indian Institute of Science, Bangalore.
3. In this tender document, terms like firm company, bidder, vendor, etc. are used interchangeably for the bidders.
4. In this tender, battery waste means Used Battery and/or End-of-life Battery.
5. IISc has the right to modify the date and time of an event or issue any corrigendum/ addendum of this tender.
6. The decision of the Purchase Committee will be final.
7. For any amendments or corrigendum or addendum, the prospective bidders should keep watching the IISc website only, wherein all the information in this regard will be notified.

## 2 Schedule of Events

Events	Date
Tender Published Date	<b>18<sup>th</sup> October 2023</b>
Deadline for offline submission of bids	<b>07<sup>th</sup> November 2023</b>
Opening of Technical Bids	<b>10<sup>th</sup> November 2023</b>
Opening of Financial Bids	<b>14<sup>th</sup> November 2023</b>

## 3 Scope of Work

This tender encompasses the following services:

1. The Pick-up and disposal of battery waste from IISc, campus for three years from the date mentioned in the MOU agreement, which will be signed by both the parties.
2. Two times a year, the collection and disposal of battery waste from the departments will be executed.
3. **The rates per pick-up must be included in the financial bid. For this, kindly see the Annexure-C.**

The categories for battery waste to be disposed are as follows:

S.No.	Type of Batteries	Rates Per Pick-up
1.	Lead Acid Battery (Sealed and Unsealed)	
2	Lithium ion (all types)	

4. Any other information regarding these battery waste can be obtained by requesting to [krakshith@iisc.ac.in](mailto:krakshith@iisc.ac.in).

### 3.1 Duties & Responsibilities of Vendors

1. The collection of battery waste from IISc campus, Bangalore, and its safe disposal.
2. Vendors will be responsible if leakage and damage occur during the collection.
3. Battery waste should be collected by the vendor or their representative with proper supervision and skill.
4. Vendors shall ensure that in case of accident on road, the waste should not be misused; the entire quantity shall be transferred to another vehicle and transported to their site safely at the cost of the vendor.

5. The vendor will deposit to IISc an amount of Rs. 02 Lakhs as security deposit through DD Cheque.
6. Form 8 and Manifest copy should be provided during the time of collection of battery waste by the vendor.
7. Vendors need to obtain all additional licenses, permits, consents, sanctions etc. as may be required or called for from/by local or any other authority for undertaking such work or in furtherance to this agreement.

### 3.2 Submission of Bid

The bids must be submitted in two cover bid systems i.e., one in Envelope No. 1 and the other Envelope No. 2.

#### 4.1 ENVELOPE No.1

Envelope No. 1 is for the Technical Bid, shall be super-scribed as **“TECHNICAL BID – OFFER LETTER FOR THE COLLECTION OF BATTERY WASTE FROM IISC BANGALORE-560012”**. It shall contain the following information as per the Performa **“MANDATORY TECHNICAL REQUIREMENTS”** along with the copies of the required/supporting documents as per the **Annexure – A & B**.

#### 4.2 ENVELOPE No.2

Envelope No. 2 is for the Financial Bid, shall be super-scribed as **“FINANCIAL BID – OFFER LETTER FOR THE DISPOSAL OF OLD AND OBSOLETE BATTERIES FROM IISC BANGALORE-560012”**. It shall contain the rates of pick-up for the disposal of old and obsolete batteries from IISc Bangalore-560012 as per **the Annexure – C** given in the tender document. Submission of the Financial Bid in any other format will not be accepted and the Bid will be rejected.

## 5 Evaluation of Bid

Bids will be evaluated based on compliance of eligibility, technical specifications, and other terms & conditions stipulated in the tender document. Note that Incomplete submissions shall be disqualified and not be entertained.

### 5.1 Technical Evaluation

The technical bids will be evaluated first. The technical bids shall be scrutinized and evaluated by the IISc based on the eligibility criteria and qualifications as per the details along with the documents provided by the bidder in their technical bid. IISc may ask for additional clarification/ details/ documents/ technical presentations/ etc. For this purpose, any date fixed by the IISc will be final and binding.

### 5.2 Financial evaluation

The Financial Bids (Price Bid) of only those bidders will be opened, who will be declared as technically qualified. In this regard, the decision of the IISc safety committee chair will be final and binding.

### 5.3 Award of tender to the Vendor:

The highest payer will get the tender after evaluation of technical and

financial bid of the tender.

## 6 Vendor Qualifications/ Eligibility Criteria

1. A vendor should have been in the business for a minimum period of **03** years.
2. The vendor must have regulatory approval for disposal and recycling of used batteries. The documentation to support this must be provided.
3. A list of prior customers must be provided as reference. Please add contact information so the IISc can contact the reference directly.
4. Vendor must be a Class 1 or Class 2 supplier, as defined by the GFR 2017.

## 7 Others

### 7.1 Rejection of Bids

1. IISc reserved the right to reject a tender under any of the following circumstances if the required information or documents are incomplete.
2. IISc reserves the right to abandon the tender process and reject all the bids at any time prior to the contract award, without incurring liability.

### 7.2 Award and MoU (Memorandum of Agreement)

IISc will communicate to successful bidder(s) through email. The selected bidder(s) must respond to the email within three days.

The successful bidder(s) must sign a MoU with IISc. The tender documents must identify the legal representative who will negotiate with IISc legal cell for the MoU.

### 7.3 Payment Terms

5. IISc will not bear any cost of pick up either for transportation or for labor.
6. The vendor will pay the money to IISc in the designated bank account number. Bank account number will be shared at the time of MOU.

### 7.4 Cancellation of Contract:

The IISc reserves the right to cancel the rate of contract with the selected bidder(s) at any time during the contract period, by giving a written notice of at least one (01) Month, for any valid reasons.

### 7.5 Dispute Resolution

1. IISc and the vendor shall make every effort to resolve amicably, by direct informal negotiation between the respective Safety officer / Safety committee Chair of IISc and the vendor, any disagreement or dispute arising between them under or in connection with the contract.
2. Judgment upon the award may be entered by any court having jurisdiction there of or having jurisdiction over the relevant Party or its assets.

### 7.6 Governing Laws

This RFQ and the subsequent contract shall be governed and construed and enforced in accordance with the laws of India. Both Parties shall agree that in respect of any dispute arising upon, over or in respect of any of the terms of this Agreement, only the courts in Bangalore shall have exclusive jurisdiction to try and adjudicate such disputes to the exclusion of all other courts.

## 8 Annexures

### Annexure A: Offer Letter of Technical Bid

Annexure – A

ENVELOPE – 1

To,

The Chairman, Safety Committee,  
Office of Laboratory Safety & Environmental Health (OLSEH),  
New Chemical Science Building, EG-29, Indian Institute of Science Bangalore – 560012

Sub: Tender/RFQ for Collection of battery waste from IISc, Bangalore -560012.

Dear Chair,

With reference to the RFQ/Tender document and having examined the nature and quantum of work relating to the above-mentioned work, I/We hereby offer our service for the collection of waste batteries from IISc.

I/We certify that the /our company / firm or owner or any sister company have not been blacklisted by an institution of the Central or State Govt. /PSU/PSB in the past three years on any grounds whatsoever.

1. We are complying with all the regulatory guidelines issued by IISc, State Govt. and Central Govt. with regards to collection and disposal of Battery waste from IISc campus.
2. We have read the general Terms and Conditions of the Work Contract and agree to abide and comply with the same.

Yours faithfully,

Name & Signature of the Vendor with Seal

Date:

Place:

## Annexure B: Technical Bid Details

Annexure – B

ENVELOPE – 1

### MANDATORY TECHNICAL REQUIREMENT

S.No.	Description	Information from the Vendor			Annexure
1.	Name and address of the Firm				B1
2.	Type of Firm: (Sole Proprietorship/Ltd. Co./ Other)				B2
3.	Company/ Firm Registration with date	Vendor must be in business for at least 3 years			B3
4.	Name of the contact person with Telephone No. & Email Id				B4
5.	GST No.	GST copy			B5
6.	PAN No.	PAN card copy			B6
7.	Has your company/firm been blacklisted in the past 3 years?	If yes, then provide the details.			B7
8.	Do you have the experience working with the collection of battery waste?	If yes, then provide a certificate of experience with previous PO or invoices. Experience of disposing battery waste is highly desirable.			B8
9.	References (At least 3)	<b>Client</b>	<b>Contact Information</b>	<b>Description of the work done for the client</b>	B9
10.	SOP of the process followed in collection of battery waste	Describe the process with enough details so that the IISc can gauge the safety and efficacy of the disposal process. If the process is based on an industry standard, please mention the standard.			B10
11.	Proof of regulatory approval	Any certificate from a state or central vendor like the KSPCB, showing that the vendor has regulatory approval for this activity.			B11
12.	Self-declaration for local content requirement of GFR 2017	Vendors must mention the "Class" that applies to them. Only Class 1 and Class 2 suppliers can participate			B12

Name & Signature of the Vendor

Date:

Place:

## Annexure C: Financial Bid

Annexure – C  
ENVELOPE – 2

The Chairman, Safety Committee,  
Office of Laboratory Safety & Environmental Health (OLSEH),  
New Chemical Science Building, EG-29, Indian Institute of Science Bangalore – 560012

Sub: Tender/RFQ for Collection of battery waste from IISc, Bangalore -560012.

Dear Chair,

I / We declare that:

1. We have gone through the Tender document/RFQ in detail and understood the requirement of the collecting of the battery waste from IISc Campus, Bangalore.
2. We understand the terms and conditions mentioned in the tender/ RFQ.
3. The format of the quotation below is as per the format specified in the tender/ RFQ.
4. The bid is valid for a period of 30 Days from the last date of submission of bids.

**Table – A Financial Bid**

S. No.	Items (without GST)	Cost (In ₹)
1.	Collection of Battery Waste Cost of collection of battery waste from IISc campus as per the RFQ.	A (See Figure-1)
2.	Bidders should submit a “Bid Security Declaration” accepting that if they withdraw or modify the bids during the period of validity, they will be suspended from participation in the tender.	B
3.	Security deposit Vendor will deposit to IISc an amount of Rs. 02 Lakhs as security deposit through DD Cheque.	C
4.	Rate contract /Cost for collection & disposal of battery waste two time in a year up to three years.	D