**CENTRE OF CAMPUS MANAGEMENT AND DVELOPMENT**

**INDIAN INSTITUTE OF SCIENCE, BANGALORE-560012**

**PART-A**

**TECHNICAL BID (PRE-QUALIFICATION DOCUMENT)**

|  |  |
| --- | --- |
| **Name of Work** | Renovation of Finance and Accounts Building to Accommodate DIGITS Office at IISc |
| **ISSUED TO** |  |
| **DD NO & DATE** | **Tender Fees:**  **EMD:** |
| **LAST DATE FOR SUBMISSION OF TENDER DOCUMENTS** | **03-05-2017** |

**LETTER OF APPLICATION**

(To be submitted on the letter head of the applicant)

Date

To,

The Registrar

Indian Institute of Science

Bangalore-560 012

**Subject:**

1. Being duly authorized to act on behalf of --------------------------------------------------------------

(Name of the applicant) herein after referred to as the “Applicant” and having received and fully understood all the prequalification information provided, the undersigned herby applies to be qualified by yourselves as a bidder for the following work.

**Name of work:**

2. Attached to this letter are copies of the following original document (specify the list)

3. Your department an its authorized representatives are hereby authorized to conduct any enquiries or investigations to verify the statements , documents and information submitted in connection with this applications and to seek clarifications from our Bankers and clients regarding any financial and technical aspects. This letter of application will also serve as authorization to any individual or authorized representatives of any institutions referred to in the supporting information, to provide such information deemed necessary and requested to yourselves to verify statements and information provided in this application or with regard to the resources, experience and competence of the applicant.

4. Your agency or its authorized representatives may contact the following persons for further information.

* Technical Enquiries
* Name :
* Designation :
* Address :
* Telephone :
* Fax :
* E-mail address :

5. This application is made in full understanding that:

1. The qualification Contractor will be subjected to verification of all information submitted for Prequalification at the time of submission of tender documents.
2. IISc reserves the right without assigning any reasons for its actions & decisions to amend the scope of any works under this project. In such an event, bids will be invited from qualified bidders who meet the revised requirements.
3. IISc reserves the right, without assigning any reasons for its action & decisions to reject or accept any application and cancel the process & reject all applications.
4. IISc shall not be liable for any such actions and shall be under no obligation to inform the applicants for such actions and decisions.

6. The undersigned declare that the statements made and the information provided in the tender document are true and correct.

SIGNATURE OF BIDDER

With date and seal

**Details of** similar nature of works for the past **Five years** ending with 2011-2016 (for any amount)

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Project Name | Name of Employer | Description of work | Contract | Value of contract | Date of Work Order | Stipulated period of completion | Actual date of completion | | | Remarks-Explain reasons for delay | |
| No |
|  |  |  |  |  |  |  | |  |  | |  |

Enclose satisfactory certificate and date of completion from the concerned Engineer-in-charge not below the rank of Executive Engineer or Competent Authority.

Certificate / Testimonials will be verified, if required.

SIGNATURE OF BIDDER

With date and seal

1. **EXISTING COMMITMENTS AND ON –GOING WORKS (similar nature of works of any amount)**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Description of work | Place and State | Contract No. and date | Name and address of employer | Value of Contract  (Rs. In lakhs) | Stipulated period of completion | Value of works remaining to be completed | Anticipated date of completion |
|  |  |  |  |  |  |  |  |

1. Details to be furnished with necessary work order signed from concerned Engineer-in-charge not below the rank of
2. Executive Engineer or Competent Authority.

Work Order/testimonials will be verified if required.

SIGNATURE OF BIDDER

With date and seal

1. **SIMILAR NATURE OF WORK FOR WHICH TENDERES SUBMITTED PENDING FINANLISATION**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Description of work | Place and State | Estimated value of works (Rs in Lakhs) | Stipulated period of completion | Date when Decision if Expected | Remarks if any |
|  |  |  |  |  |  |

1. Details to be furnished with necessary work order signed from concerned Engineer-in-charge not below the rank of
2. Executive Engineer or Competent Authority.

Work Order/testimonials will be verified if required.

SIGNATURE OF BIDDER

With date and seal

**Details of machinery and Equipment:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Equipment | Nos | Capacity /Size | Age Condition | Own / hire |
|  |  |  |  |  |

**Note:** The Agency should own in their name machinery and equipments like Tippers, dozers, power breakers, vibrators, crane for lifting materials and other requisite machinery to be deployed for the owner ship documents to be enclosed.

In case of these machinery are propose to be hired, ownership documents with necessary hire / lease agreements from the owner of the machineries shall be obtained and furnished.

SIGNATURE OF BIDDER

With date and seal

**Qualification and Experience of Key person Proposed for Administration and execution of the project.**

(Attach biographical data along with support documents in the following Proforma)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Designation | Name | Qualification | Year of Experience  (general ) | Year of Experience in the present position |
|  |  |  |  |  |
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SIGNATURE OF BIDDER

With date and seal

**Financial reports for the last Five Years ending with 2015-16 balance sheets, Profit and Loss Statements and Annual Turn Over.**

|  |  |  |  |
| --- | --- | --- | --- |
| NO | YEAR | TURN OVER AMOUNT | REMARKS |
| 1 | 2011-12 |  |  |
| 2 | 2012-13 |  |  |
| 3 | 2013-14 |  |  |
| 4 | 2014-15 |  |  |
| 5 | 2015-16 |  |  |

Enclose certificate from the concerned Engineer-in-charge not below the rank of Executive Engineer/Chartered Accountant

SIGNATURE OF BIDDER

With date and seal

**FINANCIAL CAPABILITY**

|  |
| --- |
| Name of the Applicant |

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Banker |  | |  | | | | | |  | |
|  |  | | Address of the Banker : | | | | | |  | |
|  | Telephone / Fax / Telex : | | |  | | |  | |  | |
| Financial Information (Rs. in Lakhs) | | Actual previous Five Financial Years | | | | | | | | |
| 2011-12 | | | 2012-13 | 2013-14 | | 2014-15 | | 2015-16 |
| 1.Total assets | |  | | |  |  | |  | |  |
| 2.Total Liabilities | |  | | |  |  | |  | |  |
| 3.Net worth | |  | | |  |  | |  | |  |
| 4.Working capital | |  | | |  |  | |  | |  |

Note:

1. Attach audited financial statements for the last three years signed by Competent Authority.

2. Income Tax clearance certificate to be enclosed duly signed by Competent Authority.

SIGNATURE OF BIDDER

With date and seal

With date & Seal

**Information of Litigation History in which bidder is involved :**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SL.NO | OTHER PARTY | CAUSE OF DISPUTE | AMOUNTS INVOVED | PRESENT STATUS |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

SIGNATURE OF BIDDER

With date and seal