



ಮಾನವಸಂಪನ್ಮೂಲವಿಭಾಗ/मानव संसाधन अनुभाग/HUMAN RESOURCES SECTION

ಭಾರತೀಯವಿಜ್ಞಾನಸಂಸ್ಥೆ/भारतीय विज्ञान संस्थान/INDIAN INSTITUTE OF SCIENCE

ಬೆಂಗಳೂರು/ಬೆಂಗಲೂರು/ BANGALORE – 560012

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ಇ-ಮೇಲ್/E-mail/ईमेल : recruitment.council@iisc.ac.in

Advertisement No. R(HR)308-2023 dated 28/10/2023

The Indian Institute of Science, a premier Centrally Funded Technical Institution for higher education and research in the field of science & engineering, funded by the Government of India, has completed a century of major contributions to the nation. The JRD Tata Memorial Library of the Institute was one of the first three departments started in the Institute. It is regarded as one of the best scientific and technical libraries in India. Apart from the Main Library, the Institute has departmental libraries as well. The primary mission of the library is to support the educational and research programs of the Institute by providing physical and electronic access to information, consistent with the present and anticipated educational and research functions of the institute. To this end, the Institute is seeking applications from individuals for the post of Librarian to be filled on direct recruitment or on deputation/contract for a period of 5 years

Sl. No	Post	Librarian (01 post – Unreserved)
1	Pay Structure	Group – A Level 14 (Rs. 1,44,200- Rs. 2,18,200)
2	Tenure appointment	<u>On Direct Recruitment</u> Till the age of superannuation i.e. 62 years with a probation of two years. <u>On Deputation</u> Tenure of up to 5 years or till attaining the age of superannuation in the parent department, whichever is earlier subject to a maximum of 62 years. <u>On Contract</u> For a period of 5 years or till attaining the age of 62 years whichever is earlier or as fixed by Gol by orders issued in this regard from time to time. The appointment on contract is with a probation of one year.
3	Essential Qualification	A Ph.D Degree in Library Science/ Information Science/ documentation/ Archives and manuscript keepings. Master's degree Library Science/Information Science/Documentation with at least 55%marks or its equivalent grade with a consistently good academic record.
4	Desirable Qualification	Experience with modern technology and practices for information storage, dissemination and networked access. Familiarity with the way in which libraries of the future are going to be shaped.

5	Experience	<p><u>For Direct Recruitment/Contract</u></p> <p>1. At least 10 years experience as Deputy Librarian in Govt/Semi-Govt/PSU/University/ Educational Institute of national importance/ R& D Institute of which at least 3 years with Grade Pay of Rs.9000/- Or 10 years of teaching as Assistant/ Associate Professor in Library Science Or 10 years Experience as a librarian/ Head of Library department including in universities abroad</p> <p>2. Evidence of innovative library service and organization of published work, including the integration of ICT in a library</p> <p><u>For Deputation</u></p> <p>Officers from the Central/ State Governments or Institute of national importance or Universities/ University level institution or PSUs a) Holding analogous post, and/or b) Possessing educational qualification and experience as prescribed for direct recruitment</p>
6	Job Description	<p>The Librarian apart from being in-charge of the library is expected, as a member of the Senate, to interact actively with the academic staff and plan the maximum utilization of the library's facilities for the benefit of the research scholars and students of the Institute. The other duties include: library administration and management, personnel matters, library budget, technical services, development of network based information services, search services and use of information technology effectively in improving the library services in tune with the developments in the international arena. Must also foster networked collaboration and new innovative mechanisms to retain and improve upon the pre-eminent status of the JRD Tata Memorial Library.</p>
7	Age as on last date for submission of Application	55 years.

Terms and conditions :

1. Physically Handicapped candidates with disabilities viz. Orthopedically Handicapped/Locomotor disability/Cerebral Palsy with One Leg Affected (Right or Left) (OL) or One Arm Affected (Right or Left) (OA) or One Leg/One Arm Affected (Right or Left), Low Vision (LV) and Hearing Impaired can also apply.
2. Relaxation in age is applicable to Persons with Disability and Ex-Servicemen as per Govt of India norms as applicable to the Institute.
3. Probation for direct recruitment is for a period of two years and for contractual appointment is for a period of one year.
4. The candidate must be a citizen of India.
5. Candidates have to apply online only. Incomplete applications in any respect will not be considered. No further correspondence will be entertained in this regard. Physical application will not be considered.
6. All the details filled in the online application will be treated as final and no changes shall be entertained thereafter and same will be taken into consideration for the whole recruitment process. Uploaded documents to be clear and visible.
7. Candidates, who have submitted experience certificates from PSU / Autonomous bodies having different pay scales, should mandatorily submit equivalence certificate for consideration of their experience. Else, experience would not be considered.
8. Certificate(s) in support of experience(s) should be as per the format attached. It should be on the employer's organization's letter head bearing the date of issue.
9. Candidates who are awarded gradations under CGPA/GPA system in respect of Bachelor's/Master's Degree are advised to submit correct percentage of marks obtained as per the University/Institute guidelines for conversion of CGPA/GPA to appropriate percentage. The proof (letter issued by the University/Institute) of the same will be submitted during the document verification.
10. The prescribed qualifications and experience are the minimum required and the mere fact that a candidate possesses the same will not entitle him/her for being called for an interview. The Institute reserves the right to restrict the number of candidates admitted for interview to a reasonable number, on the basis of qualifications and/or experience higher than the minimum prescribed.
11. Selection to the post will be through interview. However, Institute reserves the right to conduct a written exam, if required.
12. All Candidates should obtain NOC from the present employer (wherever applicable) and upload online. However, application without NOC will also be considered provided the candidate uploads a duly signed undertaking that the NOC will be submitted at the time of Interview.
13. The terms of the deputation will be as per memo No. 61812009-Estt. (Pay II) dated 17.06.2010 and other orders issued by Gol in this regard from time to time .
14. Applications should be submitted well in advance, without waiting until the last date.
15. Call letters to attend the interview will be sent only to the short-listed candidates by mail. Candidates are required to check their registered e-mail ID frequently. No correspondence will be made with applicants who are not shortlisted/not called for interview.
16. The Institute reserves the right to reject any application without assigning any reason. The Institute also reserves the right to cancel the advertisement/ recruitment at any stage due to any administrative reason. No correspondence will be entertained in this regard.

17. The Institute reserves the right to conduct the interview online or in-person. Out station candidates called for interview will be paid railway fare (2nd AC) from the place of duty/residence to Bengaluru and back by shortest route on production of tickets.
18. During the period of service, every employee shall observe, obey and abide by the Scheme, Regulations and Byelaws (SRB), Administrative Manuals, other statutory documents, CCS (Conduct) Rules and CCS (CCA) Rules etc.
19. The selected candidate will be covered under the New Contributory Pension Scheme as notified by the Government of India; Ministry of Finance vide Gazette notification F.No.5/7/2003-ECB & PR dated 22nd December 2003. However, candidate, who entered into Central Govt. service or in the service of an Autonomous Body set up by Central Govt. (satisfying the conditions laid down in Para – 4 of O.M. dated 29.08.1984) on or before 31.12.2003 and who was governed by Central Civil Service (Pension) Rules, 1972, will continue to be governed by the provisions of CCS(Pension) Rules, 1972, if, such candidate submits technical resignation on or after 01.01.2004 under the provisions of the DP&&AR's O.M. No.28/10/84-PU dated 29.08.1984.
20. The Institute reserves the right to verify the antecedents or documents submitted by the candidate at any time during the service. In case it is found that the documents submitted by the candidate are not genuine, then his/her services shall be terminated and disciplinary/criminal proceedings will be initiated.
21. The details filled-in by the applicants in the application form will be duly verified before publishing the results. If the candidates fail to provide the authentic proof for the details filled-in by them, their candidature will be summarily forfeited.
22. Any dispute with regard to the selection process will be subject to Honourable Court/Tribunal having jurisdiction over Bangalore.
23. In case of any ambiguity/dispute arises on account of interpretation between the English and other language versions of the notification, instructions detailed in the English version shall be final.
24. The recruitment portal will be open from 28/10/2023 to 26/11/2023 for submission of applications online.

Interested individuals are requested to apply online on the following link: <http://recruitment.iisc.ac.in/NonTeaching/> along with the certified copies of supporting documents on or before 26/11/2023.

Link to apply online: <http://recruitment.iisc.ac.in/NonTeaching/>

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