

## **IISc Medical School Foundation (Advertisement – 04 / 2023)**

IISc Medical School Foundation invites applications for the following posts, purely on a contract basis. The appointment is initially for one year but extendable yearly upon satisfactory performance.

### **1. Engineer- Civil :Number of positions:03**

Emoluments:Rs.30,000 + HRA(as applicable)

Essential Qualifications: BE / B Tech in Civil Engineering with at least **02(Two) years** of experience in supervising civil construction works, including infrastructure development / management in government institutions (such as CPWD, state PWDs or semi-government institutions /PSUs/ statutory or autonomous organizations/universities/institutions of national importance) OR corporates/private industries or reputed infrastructure firms or builders. Experience in supervising the preparation of estimates, preparation of bills, processing of bills for payment, e-tendering, tender processing, etc.

Age: Below **30 (Thirty) years** as of the last date for receipt of applications. Age can also be relaxed at the discretion of the Foundation for the Candidates with experience and merit.

Desirable Qualifications: ME/MTech in Civil Engineering and Knowledge of the CPWD/KPWD norms related to civil works and e-tendering procedures. Experience in using Auto CAD software to draft designs, analyzing, working, execution on the design and ensuring quality of construction projects meet safety regulations.

**JOB DESCRIPTION** :The responsibilities of the selected candidates include (but are not limited to) supervising civil construction works (as applicable to the posts), supervising/preparing (as applicable) BOQ estimates for the civil works, preparation of bills, processing of invoices for payment, and carry out other work as assigned by the IMSF from time to time. The candidates are also required to supervise execution /work (asapplicable) on e- tendering, preparation of presentation materials, tender processing etc.

### **GENERALCONDITIONS**

1. This is a contract position and is subject to annual review and renewal. However, the engagement is terminable from either side without any reasons but with one month notice or salary in lieu thereof. The decision of the IMSF in this regard shall be final and binding on the candidate. Duration is for the period of one year initially and extendable up to three years on a yearly basis subject to satisfactory performance and conduct.

2. No accommodation will be provided.

3. No other benefits will be extended except the emoluments mentioned above.

4. The candidates have to appear in the physical selection process at their own cost.

**Mode of Selection:** Candidates who are desirous to be considered strictly on the aforesaid terms and conditions may submit the CV highlighting the qualifications and experience to [office@iiscmedicalschoolfoundation.org](mailto:office@iiscmedicalschoolfoundation.org) duly attaching the experience and educational qualification certificates in support of age, qualification, marks, and experience on or before **5.00 pm on 17 th Dec 2023**. The eligible applicants will be called for an interview. However, the Foundation reserves the right to conduct a written test if the circumstances arise. Kindly do not send any hard copy of your application. However, the candidates called for an Interview should come along with all relevant documents in original.

Applications received after the deadline will not be considered for selection.

**Last Date of submission of on-line**

**application: -5.00 pm,17-12- 2023**

## **APPLICATION FORM : IMSF ADVT -04/ 23**

**POSITION APPLIED : Civil Engineer**

### **1. PERSONAL INFORMATION : (To be filled by applicant in block letters)**

1.	<b>Full Name:</b>	
2.	<b>Father's Name:</b>	
3.	<b>Email Address:</b>	
4.	<b>Aadhaar No:</b>	
5.	<b>Land &amp; Mob ph.</b>	
6.	<b>Permanent Address:</b>	Plot/Flat No- _____ ,Teh / Vill- _____ , PO- _____ , PS: Dist: _____ ,State&Pin : _____
7.	<b>Present Address:</b>	Plot/Flat No- _____ ,Teh / Vill- _____ , PO- _____ , PS: Dist: _____ ,State & Pin : _____

### **2. EDUCATION:**

<b>Sl.No</b>	<b>Qualification (From 10<sup>th</sup> std onwards)</b>	<b>Year of Passing</b>	<b>College &amp; University</b>	<b>Percentage/ Class</b>	<b>Subjects</b>
1.	HSC/10th				
2.	SSC/12 <sup>th</sup> /Diploma				
3.	BE/B.Tech				
4.	ME/M.Tech				
5.	MBA/Diploma				

**3. EMPLOYMENT HISTORY: (Starting with present to past)**

	Details of the Company	Designation	Employment			Job Description
			From	To	Duration	
1						
2						
	<b>Total Years of Experience</b>					

**4. ADDITIONAL INFORMATION:** (Please provide all the job profile with special achievements if any that you believe would be relevant to your application)

- 1.
- 2.
- 3.

**5. DECLARATION:**

I certify that the information provided in this application form is accurate and complete to the best of my knowledge. I understand that any false statements or omissions may result in disqualification from employment or termination if already employed.

**Date:**

**Signature**