

**Invitation for Expression of Interest (EoI) from Eligible Agencies/Firms for Horticulture Maintenance Services at IISc, Bengaluru**

Indian Institute of Science (IISc) established in 1909 is an autonomous institute under the Ministry of Education (MoE), Government of India, carrying out advanced scientific and technological research and education in India. IISc Campus is lush green campus spread over 440 acres at the heart of Bangalore city. It houses academic departments, student hostels, residential quarters, commercial establishments, auditoriums, indoor and outdoor sport complexes etc with extensive landscaping all over the campus.

The institute invites an expression of interest from eligible agencies/firms for providing horticulture maintenance services at IISc, Bengaluru.

**Eligibility Criteria:**

- The agency/firm should be an individual registered firm/company/consortium/registered in India.
- The agency/firm should have satisfactorily executed similar works as a prime contractor/agency during the last five years, ending May 2024 in PWD/CPWD/Railways/BSNL/MES//Central PSUs or any state/central government departments or autonomous institutions under state/central governments.
- The firm should have executed similar work of horticulture services in the past on large campuses.
- The firm should have all required licenses for providing horticulture services and licenses for manpower engagement.
- The firm should be registered with appropriate authority for a minimum period of five years and should have a valid registered license at the time of EoI tendering.
- The firm should have not been blacklisted by any state/central government departments /BBMP/PSU/central PSUs/autonomous bodies /institutions.
- Declaration for Transparency: Applicant should not be under a declaration of ineligibility for corrupt and fraudulent practices issued by Government of India/State Government (Please submit self-declaration as per format provided in the annexure).

**SCOPE OF WORK**

The scope of work covers (a) maintenance of lawns, shrubs, trees, hedges, creepers, canna beds, bulb beds, foliage beds, rose beds, flower beds, preparation of new beds and replacement of dead plants under 440 acres of campus by the same varieties by buying and stocking the saplings etc (b) Tree branch trimming and removal of dead trees etc. (c) Maintenance by providing services like watering, weeding, manuring, mowing, thinning, pruning, spraying, pot polishing etc as directed by the project engineer (d) Maintenance of horticulture works like parks, gardens, lawns of bungalows, nursery, rose beds, flower beds and preparation of exhibition quality pot plants and nursery management etc (e) Periodic and regular inspection/evaluation of health of all trees to prevent tree falling except due to natural calamities (f) Appropriate disposal of wood from tree pruning, dead trees and/or uprooting as per its value.

The scope of work also includes development of landscape drawings, plan and execution of horticulture works and its maintenance.

The scope of work mentioned gives in general the scope of work but is not exhaustive i.e. does not mention all the incidental works required to be carried out.

Documents to be submitted along with EoI:

1. Firm's registration certificate (attested copy)
2. Details of turnover of last five financial years starting from FY 2023-24 and previous 4 years.
3. Work completion certificate related to similar work issued by clients (At least from 2 clients).
4. EPF registration certificate (attested copy)
5. ESI registration Certificate (attested copy)
6. Labour registration certificate (attested copy)
7. GST registration (attested copy)
8. PAN (attested copy)
9. Any other licenses related to horticulture services (if available)

Expression of Interest (EOI) with all supporting documents should be emailed to **office.ccmd@iisc.ac.in** on or before **5 pm on 30 June 2024**. Late submissions will not be considered.

The eligible firms will be invited to make a presentation demonstrating their ability to execute the work, technical and financial capabilities and past works to a committee constituted by the competent authority of IISc.

**General Conditions**

1. The agency/firm should have knowledge of developing designs and drawings and execution for landscape work during the last 5 years ending 31.05.2024. A work done certificate to that effect, obtained from the client should be submitted along with the EoI document towards the proof of work experience.
2. IISc reserves all the rights to reject or accept any/all EoIs, without assigning any reason whatsoever. IISc takes no responsibility for the delay/loss or non-receipt of any submission or letter sent by post.
3. Agency/firm may furnish any additional information, which agency/firm thinks is necessary to establish its capabilities to successfully complete the envisaged work.
4. If information furnished by the agency/firm is found to be incorrect either immediately or at a later date, the contract will be terminated. It will also render agency/firm liable to be debarred from tendering /taking up of works in IISc. If such agency/firm happens to be enlisted in IISc his name will be removed from the approved list also.
5. IISc reserves the right to reject any/or all the EoIs without assigning any reasons whatsoever.

## Annexure

### Self-Declaration Form

Ref. No.: \_\_\_\_\_

To:

The Registrar, IISc

Date:

With reference to my/our expression of interest to IISc, it is hereby declared that I / (name of firm) was not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period by any government or other agencies.

I / (name of firm) also declare that there are no contractual restrictions or legal disqualifications or other obligations which will prohibit from me/us/agency/firm entering this bid and each and every one of the statement and particulars contained herein are correct.

Signature of the Applicant:

Date:

Place

Seal: