Indian Institute of Science, Bangalore - 560 012

Traveling allowance bill of		for the month of						
Designation Department		Basic Pay / Scholarship Rs	Name of the Scholarship					
Authority of the journey (Approval letter number & Date)								

	Particu	lars of Jo	urneys and	d Halts			Road				Railwa			Air	Air Daily Allowance		Purpose Total of		of		
	Departure)		Arrival		No. of	Rate	Amo	unt	Class	No. of	Amo	unt	Air	No. of	Rate		ount	of	each lir	ne
Station	Date	Hour	Station	Date	Hour	Kms.	Rs.	Rs.	P.		Kms.	Rs.	P.	Fare Rs.	Days	Rs.	Rs.		Journey	Rs.	F
									-												
																					_
																Gros	ss Amo	ount C	laimed:		\downarrow
																Less T.A. Adv. Recd.					
																Bala	ance A	mt. C	laimed		+

CERTIFICATE

- 1. I traveled in the class of accommodation to which I am entitled.
- 2. I certify that I did not perform the road Journeys for which mileage, which plies regularly for hire between fixed points and charges fixed rates. also certify in respect of journeys for which road mileage is claimed.
 - (i) at Rs. 20-00 per Kilometer, I actually traveled in my own Car / full Taxi without sharing the cost of propulsion with any other person
 - (ii) at Rs 10-00 per Kilometer, I actually traveled in a Taxi by a single seat and that my share of expenses is not less than the amount claimed
 - (iii) at Rs.10-00 per Kilometer, I actually traveled in a Scooter / Motor Cycle / Autorikshaw without sharing the cost of its propulsion with any other person.
 - (iv) at Rs. 10-00 per Kilometer. I actually traveled in a Scooter / Motor Cycle / Autorikshaw and that my share of expenses is not less than the amount claimed
- 3. I was actually and not merely constructively present in the camp on all days for which allowance has been claimed.
- 4. The distance for which mileage are claimed are correct to the best of my knowledge

	Station	Signature	& Designation of the Drawer		
	Date	_	Countersigned by:		
FOR THE USE Noted L.F. No. Unit V. Exp. Noted L.F. No. Unit	OF OFFICE ONLY				
Adjustment Rs		Debit	DIRECTOR		
Superintendent	Accounts Officer	Internal Auditor			